2027 THA Leadership Fellows Capstone Timeline and Deliverables

The following are the key deliverables and deadlines for the 2027 THA Leadership Fellows Capstone project.

Timeline:

- ❑ **Nov. 5-6 (Module 1)** – THA Leadership Fellows kick-off and overview of capstone project. Meet workgroup.
    - Around-the-room elevator pitch of the proposed project.
- ❑ **Jan. 29** – **DUE:** Brief, one-page executive summary of the topic to be addressed.
- ❑ **Feb. 11-12 (Module 2)** – Capstone topic finalized.
    - Media training.
    - Begin building PPT
- ❑ **April 29 – DUE:** Executive summary revisions (with sources) and slide decks.
- ❑ **May 13-14 (Module 3)** – Capstone presentations and live communications coaching.

May-August: HOMEWORK: Review testimony examples from the 2027 Legislative Session.

- ❑ **July 22-23 (Module 4)** – Mock testimony on capstone topic.
- ❑ **July 30:** Presenting capstone groups selected.
- ❑ **Sept. 21-22:** Final (select) capstone presentations at THA 2027 Annual Conference.

Deliverables

During the 2027 Leadership Fellows Program, Fellows should expect to submit the following:

- Executive summary of the proposed capstone (Due: Jan. 29)
    - One-to-two-page overview, single or double-spaced, that should include the topic to be addressed, the statement of need and a broad proposal to address current gaps in resources or funding. Examples will be provided.
- Executive summary revisions and slide decks (Due: April 29)
    - All executive summaries should be one-to-two pages and should briefly summarize the final presentation. Data sources/references should be included in the final iteration.
    - The slide deck should be a visual representation of the executive summary.

- Teams should substantiate the thesis, ideas, etc. through citations of resources, references and data. You must cite any resources, references and data used to develop the final slide deck. Citation formatting will be provided.

- **Testimonial (Due: July 22)**
  - Each group will provide a brief 2-3-minute testimonial to a mock senate committee. Testimonials can be written or verbally summarized from executive summary.
  - The capstone topic should be modified to address your audience and should include a clear call to action.
  - While one individual is selected to provide a testimonial, the entire group must participate in the Q&A.