

Texas hospitals that are unable to obtain necessary resources through standard channels are encouraged to use the State of Texas Assistance Request. The STAR is a resource request and fulfillment process that hospitals can use during a disaster to obtain necessary resources from the State Operation Center.

A representative from your hospital's local emergency management office must submit the STAR on behalf of your hospital. Contact your [Regional Advisory Council](#) or [Texas District Coordinator](#) to find out who your local emergency management representative is.



Then submit the following information to your local emergency management office representative to complete the STAR.

Requestor and Delivery Information

- Requestor Full Name
- Requestor Job Title
- Requestor Organization
- Requestor Phone Number
- Requestor Email Address
- Requestor Delivery Address

Resource Description

- Name of resource requested (e.g., handwashing station; shower unit)
- Quantity of resource requested (e.g., 15 cases; 3 pallets)
- Date and Time needed (enter a specific date and time; requests with ASAP will not be processed)

Returnable/Demobilized Resource

If a requested resource can be used multiple times, but is expected to be released back to the state, provide the following:

- How long the resource is needed
- Date you expect to return resource to state

Specific Resource Description

- Define resource specifics and the problem being addressed by resource request (e.g., one (1) 12-inch pump with 20-feet of hard suction hose to remove flood waters from a room in the hospital's basement)
- Additional documentation for a resource may be submitted, including spreadsheets, forms, or brochures

Justification/Purpose of Request

- Explain why the request is needed (e.g., this capability is not available locally; all local and mutual aid capacity has been exhausted)