



Rural Health Special Bulletin

HHS COVID-19 Daily Data Reporting Tip – Option for Reporting Weekend Data in TeleTracking

Thank you for your continued heroic work to care for your communities as our nation battles the COVID-19 pandemic. As you likely know, the Department of Health and Human Services (HHS) has requested that all hospitals report certain data on bed capacity, utilization, personal protective equipment (PPE) and other supplies to inform the federal government's response to the COVID-19 pandemic. There are two main options for reporting the data – reporting to states, and reporting into HHS's TeleTracking Portal.

HHS has asked that hospitals make every effort to submit the data submit data on a daily basis. However, the agency is aware that some hospitals may not be able to report data each day, especially on weekends, due to staff or system updates. As a result, HHS July 29 updated its reporting guidance to offer a way for those hospitals using the TeleTracking reporting option to submit data from previous days, including weekends.

Hospitals that wish to report data from prior days to TeleTracking should contact the TeleTracking Help Desk at 1-877-570-6903. Hospitals will be asked to use a template file to submit the data. Information on where to find the template is [available here](#). **Hospitals should contact the TeleTracking Help Desk before submitting data from prior days.** In addition, those hospitals that are fulfilling HHS's request by reporting data to their state should consult their states on what processes might be available to submit prior days' data.

Additional resources on HHS's daily report request are available below. Again, thank you for all you are doing to serve your communities at this unprecedented time.

Resources:

- [AHA July 13 Special Bulletin on reporting changes](#)
- [AHA Aug 1 Special Bulletin on updated supply fields](#)
- [HHS Guidance on Reporting](#)
- [TeleTracking help website](#)



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