

ASPR COVID-19 GRANT FUNDS – UTILIZATION & REPORTING FAQs

- Who in our organization receives communication about the ASPR Grant program?
 - All communication is sent to the primary contact person your organization identified on the participation agreement form for the ASPR Grant program.
- How many rounds of ASPR grant funding have been made available?
 - ASPR has released two rounds of funding. The first was in May and the second in late June. Many hospitals received two checks during the first round of funding in May. Most of the funds from the second round, in June, were dispersed by ACH direct deposit, unless ACH information was not available for your hospital (checks were sent in those cases).
- Will there be another round of funding from ASPR?
 - This is not known at this time. The contract for the ASPR COVID-19 Grant program extends until May 2025. However, there is no information on the potential for additional funding.
- How can the ASPR funds be utilized?
 - ASPR provided a list of approved purchases/activities. These are listed in the original participation agreement document. They are also listed on the Funds Utilization Form that is to be completed and submitted with your receipts/documentation.
- What documentation is required?
 - ASPR provided guidance as to the documentation required for the various categories of approved expenditures. This information can be found in the original participation agreement form.
- By when must the funds be spent?
 - The funds are intended to assist with expenses related to your organization's COVID-19 response. Therefore, the funds should be utilized during this response period.
- When is the usage documentation due?
 - Documentation may be submitted at any time...and should be submitted as the funds are being utilized.
- What is the purpose of the quarterly due dates for documentation?
 - THAF is required to submit updated quarterly reports to ASPR as to the ongoing utilization of the grant funds. We encourage hospitals to submit documentation at least quarterly until all funds are spent. This will assist THAF to meet the quarterly reporting requirement and will help hospitals stay on track as well.
- When are the upcoming quarterly reporting due dates?
 - The 15th of the month – September, December, March, and June

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- What is reported to ASPR by THAF?
 - THAF is required to provide aggregated reports of how the funds are being utilized by Texas hospitals.
- May ASPR Grant funds be utilized for the salaries of additional staff required by the pandemic?
 - No. The only staff hours that qualify for ASPR Grant funds are the **education hours** spent training staff on COVID-19 response policies, procedures, etc. as listed in the original agreement document.
- What “Supplies/Equipment” are included as permissible expenses?
 - Items which are directly related to your hospital’s COVID-19 response, but which are not otherwise “billable/reimbursable”.
- Who can we contact with additional questions?
 - The primary THAF contact for the ASPR COVID-19 Grant program is Karen Kendrick, kkendrick@tha.org