

# 2022 THA Leadership Fellows Capstone

## Timeline and Deliverables

The following are the key deliverables for the 2022 THA Leadership Fellows Capstone project along with key deadlines for providing these deliverables.

### Timeline

- ❑ **March 24-25 (Module 1)** – THA Leadership Fellows kick-off and overview of capstone project.
- ❑ **May 16 – DUE:** Brief, one-page overview of the topic to be addressed.
- ❑ **June 2-3 (Module 2)** – Capstone topic finalized
  - Around-the-room overview of proposed project.
- ❑ **Aug. 12 – DUE:** Capstone paper outline
- ❑ **Sept. 1-2 (Module 3)** – Capstone updates and group work
- ❑ **Oct. 21 – DUE:** Capstone papers and slide decks.
- ❑ **Nov. 3-4 (Module 4)** – Around-the-room capstone presentations.
- ❑ **Feb. 14-15, 2023** – THA Annual Conference and Expo (Austin) - Fellows graduation and presentations.

### Deliverables

During the 2022 Leadership Fellows Program, Fellows should expect to submit the following:

- **One page overview of proposed capstone (Due: May 16)**
  - One-page overview can be single or double spaced and should include the topic to be addressed and reason for pursuing the specified topic
- **Capstone paper outline (Due: July 23)**
  - A one to two page document to serve as the framework of the capstone paper.
  - Can be bulleted outline or narrative form, but should serve as the framework of the paper.
- **Capstone paper and slide decks (Due: Aug. 12)**
  - All papers should include a one page executive summary and the paper should kept to approximately seven to ten pages (excluding the executive summary)
  - You must cite resources and data used to develop this document
  - The slide deck should provide a general summary of the capstone paper
- **Presentations (Due: Jan. 27, 2023)**
  - Selected projects will be presented as part of a panel at the THA Annual Conference and Expo, Feb. 14-15, 2023 in Austin. Papers of presenters will be available at the conference
  - All white papers will be available on the THA website